

Indian Prairie Public Library  
Board of Trustees Minutes  
Regular Meeting of April 15, 2015

**Board of Trustees Regular Meeting  
April 15, 2015 – 7 p.m.**

A. Roll Call

President Suriano called the meeting to order at 7:10 p.m. Secretary Deshmukh called the roll.

Present: Donald Damon, Beena Deshmukh, Marian Krupicka, Julia Lacayo, Diane Ruscitti, Victoria Suriano, Kelly Von Zee

Absent: none

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski, Shirley Jensen, Suzy Wulf

Others: none

President Suriano asked for additions and/or corrections to the agenda. There were none.

B. Mission Statement: Secretary Deshmukh read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Deshmukh read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With a welcoming environment and state-of-the-art services, the library is an essential center of learning, inspiration, and community pride.

C. Public Comment – none

D. Communications and Announcements

1. Beardsley to Bukovac re: Darien Woman's Club Soap Collection Project

2. ATLAS Trustee Workshop May 16, 2015

Bukovac said she will be attending the Chase Bank ribbon-cutting ceremony next Thursday at 6 p.m.

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, March 18, 2015

2. Treasurer's Report

3. Action on Bill/Additional Bills

4. Ordinance #2015-1 Authorizing Non-Resident Cards

5. Proposed Change to Policy 805 Paid Leaves of Absence

Von Zee moved, Deshmukh seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Damon moved, Krupicka seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

At this point Shirley Jensen gave her staff report (Item I). She left at 7:45 p.m. and the Board continued with the Library Director's Report.

G. Library Director's Report

Bukovac reported that the new software went live on Tuesday. Sirsi/Dynix and SWAN continue to work on problems as they arise. Hiccups with the new self-checkout are also being addressed. IPPL staff morale is very high.

At this point Suzy Wulf gave her staff report (Item I). She left at 8:25 p.m. and the Board continued with the Department Reports and the rest of the agenda.

H. Department Reports

I. Staff Report

Shirley Jensen, Senior Adult Services Librarian, spoke to the Board about the library's Job/Career Services. A dedicated jobs and career area has been created on the first floor of the library. The area includes print materials covering general career information, the job search process and specific fields. There is also a dedicated computer with Microsoft Office products, links to job search sites, databases, tutorials and community resources. The library offers a variety of relevant programs and has hosted a teen job fair. A representative from ReferenceUSA will be here in May demonstrating how to find a job using this database. Jensen spoke of the library's partnership with Illinois workNet, the state's workforce development portal which provides tools for job hunters and employers as well as our partnership with SCORE, a non-profit that assists small business owners and those looking to start small businesses. SCORE has done a number of one-on-one mentoring sessions here and future events are being planned.

Suzy Wulf, Technology Services Librarian, demonstrated the new SWAN catalog including logging in to your account, changing your PIN, signing up for text notifications, checkouts/renewals, holds, fines and searching the catalog. New features include the ability to checkout and download ebooks and audiobooks directly from the catalog onto your own device, the option to receive notifications via text and pick up anywhere which allows you to choose a library other than your home library to pick up materials on hold. The Board commended the staff for the great job it's done with the transition.

J. Reports

1. Chamber Reports – Ryan's report is in the packet.
2. RAILS – backup is in the packet.
3. Building and Grounds Committee – no report
4. Finance Committee – no report
5. Planning/Outreach Committee - no report
6. Policy Committee – no report

K. Unfinished Business - None

L. New Business

1. The Painting "Prairie" by Jenn Weinschenker - Jenn displayed her completed painting to the Board and explained her inspiration for the piece. She loved creating it on site this past summer and answering people's questions while she worked. The Board wants to include Jenn's story and her vision for the painting on a plaque next to her work. They thanked her for her wonderful donation to the library. Lacayo moved, Von Zee seconded to accept the "Prairie" painting donated to the library by Jenn Weinschenker, Motion carried unanimously.
2. Carpet Cleaning Quotes – Birmingham reviewed her recommendation of BAL Industries which was contained in the packet. Damon moved, Krupicka seconded to approve the quote from BAL Industries in the amount of \$10,980. Motion carried unanimously.

- 3 Appointment of Officers Nominating Committee – Suriano and Krupicka will be on the committee.
- 4 Appointment of Committees – The Trustees are happy with the committees they presently serve on.
- 5 Resolution #2015-A Honoring Kelly Von Zee – Suriano read the resolution. Deshmukh moved, Ruscitti seconded to approve Resolution #2015-A Honoring Kelly Von Zee. Motion carried unanimously. Von Zee thanked the Board for the opportunity to serve with them and said it was a great learning experience.

M. Committee Meetings

1. A Nominating Committee Meeting was scheduled for May 1 at 9:15 a.m..
2. A Finance Committee Meeting was scheduled for May 27 at 6:30 p.m.

N. Community Events

O. Library Events

P. Adjournment

At 8:50 p.m. Krupicka moved, Damon seconded to adjourn the meeting. All ayes. Motion carried unanimously.

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Beena Deshmukh, Secretary